

**VOLKSWAGEN SUNROOF SETTLEMENT**  
**REIMBURSEMENT CLAIM FORM**

Pursuant to the Settlement Agreement in *Gjonbalaj, et al. v. Volkswagen Group of America, Inc.*, Civil Action No. 2:19-cv-007165-BMC (U.S. District Court, Eastern District of New York), in order to submit a Claim for Reimbursement, you must complete, sign and mail this Claim Form, together with the required proof set forth below, to **Gjonbalaj v. Volkswagen Group of America, Inc., c/o JND Legal Administration, PO Box 91101, Seattle, WA 98111** by first-class mail **postmarked no later than October 23, 2023**.

If you seek reimbursement for more than one Settlement Class Vehicle, you must complete, sign and mail to JND a separate claim form, together with the required records and declaration(s), for each reimbursement claim.

**Verify Your Contact Information:**

If your contact information is incorrect, please correct it in the boxes provided below:

First Name:	MI:	Last Name:
Address:		
City:	State:	Zip Code:
Telephone Number:	Vehicle Model:	
Vehicle ID Number (VIN):	Vehicle Make:	

1. With this Claim Form, you must submit an original or legible copy of a repair invoice, receipt, or other records containing the following information:
  - (a) Your full name;
  - (b) The Vehicle Identification Number (VIN) of your Settlement Class Vehicle that was repaired;
  - (c) The name and address of the authorized Volkswagen dealership or other service center that performed the repair;
  - (d) The date of the repair and the vehicle's mileage at the time of repair;
  - (e) That the repair was a Covered Repair, which is defined as a repair, that was performed prior to **August 22, 2023**, to address a diagnosed condition of leakage of liquid into the vehicle's interior from the sunroof while it was in the fully closed position with the sunroof glass not broken, cracked or otherwise damaged, and, if applicable, to address a diagnosed condition of liquid damage to a Settlement Class Vehicle's interior seats, carpets/floor mats, interior ceiling, and failure of electrical components directly caused by a diagnosed condition of leakage and liquid ingress into the vehicle's interior from said vehicle's sunroof while it was in the fully closed position with the sunroof glass not broken, cracked or otherwise damaged. A Covered Repair does not include a repair or replacement of the Sunroof to address a leakage and liquid ingress condition resulting from abuse, misuse, alteration or modification, a collision or crash, vandalism and/or other impact, failure to properly or fully close the Sunroof, broken, cracked or damaged Sunroof glass or other components, improper maintenance, and/or an outside source or factor including a prior repair performed by a non-dealer;
  - (f) A description of the Covered Repair performed, including the parts repaired or replaced and a breakdown of the parts and labor costs;
  - (g) The amount paid for the repair and proof of that payment;
  - (h) **If your Settlement Class Vehicle is a model year 2018 or 2019 Volkswagen Atlas or Atlas Cross Sport that was subject to Service Action 60E2, or a model year 2018 or 2019 Volkswagen Tiguan that was subject to Service Action 60E5, and your Covered Repair was performed after December 3, 2019:** You must also submit, in addition to the above documentation, (i) an original or legible copy of an invoice, receipt, or similar record confirming that said Service Action was performed on the Settlement Class Vehicle, the date it was performed, the vehicle mileage, and the VW dealer that performed it; or (ii) a signed Declaration attesting, under penalty of perjury, that you had not been notified of the Service Action prior to the date of the Covered Repair. A form Declaration can be downloaded from the settlement website: **www.SunroofSettlement.com**. If VWGoA's records show that you were notified, and you do not submit proof that the Service Action was performed, you will not be eligible for reimbursement.
  - (i) **If your Settlement Class Vehicle is a model year 2017, 2018 or 2019 Volkswagen Golf Alltrack, or a 2015, 2016, 2017, 2018 or 2019 Volkswagen Golf Sportwagen, that was subject to Service Action 60E5, and your Covered Repair was performed after February 27, 2020:** You must also submit, in addition to the above documentation, (i) an original or legible copy of an invoice, receipt, or similar record confirming that said Service Action was performed on the Settlement Class Vehicle, the date it was performed, the vehicle mileage, and the VW dealer that performed it; or (ii) a signed Declaration attesting, under penalty of perjury, that you had not been notified of the Service Action prior to the date of the Covered Repair. A form Declaration can be downloaded from the settlement website: **www.SunroofSettlement.com**. If VWGoA's records show that you were notified, and you do not submit proof that the Service Action was performed, you will not be eligible for reimbursement.
  - (j) **If the Covered Repair was not performed by an authorized Volkswagen dealer and occurred before your Settlement Class Vehicle's original New Vehicle Limited Warranty period expired:** You must also submit, in addition to the above, documentation (such as a written estimate

or invoice) confirming that prior to having it performed, you first attempted to have the repair performed by an authorized Volkswagen dealer and that the dealer would not or was unable to perform the Covered Repair free of charge. If you are unable to obtain such documentation despite a good faith effort to do so, you may, instead, submit, with your completed Claim Form and above-referenced documentary proof, a signed Declaration attesting to this fact and setting forth the good faith efforts you made to obtain the documentation. A form Declaration can be downloaded from the settlement website: [www.SunroofSettlement.com](http://www.SunroofSettlement.com).

- (k) If you are not a person to whom the Claim Form was addressed, you must submit proof of ownership of the Settlement Class Vehicle that is the subject of the Claim.

2. State the Total Dollar Amount Claimed for Reimbursement for the Paid Covered Repair(s):

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3. (a) For the amount of the paid Covered Repair cost for which you are seeking to be reimbursed, did you receive any payment, concession, or goodwill accommodation or discount(s) for all or any part of that amount from any source, including from Volkswagen, a Volkswagen dealership, an insurer, service contract provider, or extended warranty provider, or any other person or entity?

Yes                       No

(b) If you answered YES to 3(a), list the total amount of the cost for which you received payment, concession or goodwill accommodation or discount(s), and provide information regarding the source(s) of such payment(s):

\$ 

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**Sign & Date this Claim Form below:**

All the information that I (we) supplied in this Claim Form is true and correct to the best of my (our) knowledge and belief, and this document is signed under penalty of perjury.

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**Signature**

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**Date**

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**Signature**

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**Date**

**Mail this Claim Form and all required Documents/Paperwork, postmarked no later than October 23, 2023, to:**

Gjonbalaj v. Volkswagen Group of America, Inc.  
c/o JND Legal Administration  
PO Box 91101  
Seattle, WA 98111

**For more information, please view the Class Notice, call the Settlement Claim Administrator at**

**1-866-848-0947, or visit [www.SunroofSettlement.com](http://www.SunroofSettlement.com).**

Questions? Call 1-866-848-0947 or visit [www.SunroofSettlement.com](http://www.SunroofSettlement.com)  
To view JND's privacy policy, please visit <https://www.jndla.com/privacy-policy>